Annex 9 to Ordinance No. 100/2021 of 22’nd September 2021

Bialystok, on:

First and last name:

Organizational unit:

**REPLACEMENT ACCOUNTING DOCUMENT
DECLARATION OF COSTS INCURRED**

I declare that in connection with:

an expense has been incurred:

- type of expense:

- in favour of (contractor's name):

- in amount: in words:

for which I do not have a purchase document.

The reason for the lack of a document (inability to obtain a document) is:

As proof of confirmation of my declaration, I attach: personal account / confirmation of payment / electronic ticket with boarding passes / other (delete as appropriate)

Signature of the person submitting the declaration

**I APPROVE**

signature of the Chancellor: …………………………………………